

Leighton Linslade Allotment Association

Final

Minutes of Leighton Linslade Allotment Association held on Saturday 2nd October 2021 at 1pm on Zoom

Attendees (Quorum is 10)

Apologies: Phil Jones, Avril Marshall, Matt Bateman

Alwins Field: Rosie Palmer

Weston Avenue: Simon Marshall, Paul Frost, Barnaby Adams, Peter Bate, Ann Measor, Anne Willett, Brian Grant

1 **Agree Minutes of meeting held on 27th September 2020**

Agreed to circulate minutes of AGMs within 14 days i.e. when people can still remember the meeting.

2 **Chair's Report**

- a. Distribution of waterbutts.
60 distributed across AF & WA.
Another 60 possible for 2022. 4 requests so far
Poster is still on the website. Online form is closed.
- b. Newsletters
This is part of improving communications with the membership.
3 newsletters set out: February, May & September.
There is a problem with mass emails which needs resolution.
- c. Money from LLTC for projects
Louis' Place maintenance.
Toilet maintenance at AF & WA.
Need to arrange some new working parties.
Paul Frost proposed no new projects for 2021/22 but to finish current projects.
- d. Covid-19
Lockdown has had a big impact on the work of the LLAA.
But the allotments stayed open.

3 **Secretary's Report**

The Committee continued to meet on Zoom courtesy of Simon Marshall.

4 **Treasurer's report**

Accounts provided

Note: The following votes include votes submitted by members who did not attend the meeting

5 **Banking arrangements and change of constitution para 9.**

Background: Our original bank account had limited facilities which did not provide the services we now need.

Proposal part 1.

Change constitution clause 9 from:

"Bank Account. The Committee shall open a banking account in the name of the Association and all monies received from any source on behalf of the Association shall be paid into such account. Two out of three signatories shall sign cheques."

To: Bank Account. The Committee shall open a banking account in the name of the Association and all monies received from any source on behalf of the Association shall be paid into such account. The Treasurer is authorised to expend funds without committee approval for running costs and essential repairs up to a limit to be decided at each AGM. All other expenditure

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requires approval by the committee. The Treasurer shall provide an itemised record of expenditure at each Committee meeting and to the AGM"

Carried Unanimously

Proposal part 2.

There are a few items that may be over the agreed limit and it proposed that the AGM pre approves or allows the Committee to approve these each year. They are :-

- membership fees to NAS (in October last year I made a payment of £300 for renewals and new memberships)
- seed order purchases (in October last year payment was for over £2000)
- Macmillan coffee morning donations (£364 from our bank account last year)

Carried Unanimously

6 Membership fees and change of constitution clause 4

Background: The LLAA doesn't generate huge funds from the membership fees and the running costs for each site although small still need to be funded. The £ 5.00 annual fee was intended to cover the costs of NAS Membership and Insurance and running costs. This is no longer the case; the LLAA has for past 2 years had to subsidise a small additional cost from the funds, to cover just NAS and Insurance costs.

The increase to £6:50 per annum will only cover the current NAS and Insurance costs for the 2022 year.

Proposal part 1:

Change constitution clause 4 from:

Subscription. Every member shall pay on entry into the Association an annual subscription of £5 renewable on July in each year.

To:

"Membership fees will be set at the AGM for the following year"

Carried Unanimously

Proposal part 2:

The £ 5.00 annual fee was intended to cover the costs of NAS Membership and Insurance and running costs. This is no longer the case; the LLAA has for past 2 years had to subsidise a small additional cost from the funds, to cover just NAS and Insurance costs. The LLAA doesn't generate huge funds from the membership fees and the running costs for each site although small still need to be funded.

From 2022 membership renewals will need to increase and we ask the membership to vote on the increase for 2022 to one of:

Amount	Votes	Outcome
£6.50	7	
£7.00	12	Carried
£8.00	7	

Note: Associate Membership would remain at £3.00 per annum.

The increase to £6:50 per annum will only cover the current NAS and Insurance costs for the 2022 year.

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7 Lifetime achievement award

Background: A Lifetime achievement Award would be made annually by the LLAA to person/s the committee deems worthy.

This award will be open to the all membership with the exception that no current standing Committee member can receive this award and will be awarded to member/s of the LLAA who have made an outstanding contribution over the years.

Proposal:

The award will be:
Recipients' membership fees to the LLAA be paid out of LLAA funds for the next 2 years and a certificate.

There will be a maximum of 3 Lifetime awards annually.

Vote type	Votes	Outcome
Abstain	5	
Agree	16	Carried
Disagree	5	

8 Election of officers

Position	Notes	Candidate	Agree	Disagree	Abstain	Result
Chair	All members	Paul Frost	24	0	2	Elected
Secretary	All members	Peter Bate	26	0	0	Elected
Treasurer	All members	Phil Jones	24	0	2	Elected
Membership Sec	All members	Simon Marshall	25	0	1	Elected
Seeds Sec	All members	Avril Marshall	25	0	1	Elected
Communications	All members	Mark McGarvie	24	0	2	Elected
WA Site rep	WA members	Michael Hildreth-Bell	25	0	1	Elected
WA member 1	WA members	Steve Bennett	26	0	0	Elected
WA member 2	WA members	Janice Bennett	26	0	0	Elected
WA member 3	WA members	Barnaby Adams	24	0	2	Elected
WA member 4	WA members	Rob Salisbury	24	0	2	Elected
AF Site rep	AF members	Matt Bateman	19	0	7	Elected
AF member 1	AF members	No candidates				
AF member 2	AF members	No candidates				
AF member 3	AF members	No candidates				
AF member 4	AF members	No candidates				

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9 Questions from members

9.1 Anne Willett – Photos of Committee membership

Action for next Committee meeting

9.2 Barnaby Adams – Vacant plots & waiting lists

WA: Inspection done

9.3 Ann Measor – Waiting list

Unallocated plots @ WA: 4 vacant

9.4 Rosie Palmer – Waiting list @ AF

Unknown situation. Paul Frost Awaiting reply from Ian Haynes. An inspection of AF is needed.

9.5 Ann Measor -Unallocated plots

See 9.3

9.6 Simon Marshall – online banking & McMillan Coffee mornings

Very much easier for seed orders.

McMillan raised more than £400 with more expected once all monies received.

9.7 Simon Marshall – Membership

21 new members.

134 members in total of whom 21 are associate.

9.8 Peter Bate – break in at WA

Paul Frost will speak to Ian Haynes when the latter is back from leave.

End